

Military Personnel Section

100 FSS, RAF Mildenhall, England



News



13 January 2012

Issue No. 12

The MPS Newsletter is published each month with important personnel information to keep the Team Mildenhall community informed of the latest personnel programs, policies and procedures. Please share this newsletter with all personnel in your squadron.

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FY12 Officer and Enlisted Voluntary Force Management

In order for the Air Force to meet Congressionally-mandated end strength for current and future mission requirements, officer and enlisted voluntary force management programs are effective from now until 30 June 2012. The projected FY12 overage is 1,400+ personnel, and the Air Force will continue to bring overage career fields in line with sustainment while maintaining the right skill mix to address current/future missions through these programs. Force Management tools will also be utilized in the future to balance the force and to meet authorized end strengths and budgetary constraints.

FY12 Officer FM Programs:

- Time in Grade (TIG) Waiver Program
- Limited ADSC (LADSC) Waiver Program
- Expanded PALACE CHASE Program
- Officer 10-8 Commission Waiver Program

FY12 Enlisted FM Programs:

- Enlisted Limited ADSC Waiver Program
- Enlisted Expanded PALACE CHASE Program
- Blue to Green Inter-Service Transfer

Contact the Career Development Section at 238-5543 for more information.

Personnel Requirements Display (PRD) Access Issues

For officers who are unable to view the PRD, please use the steps below as an initial troubleshooting tool.

1. Open your web browser
2. Click on the "Tools" menu
3. Make sure that "Compatibility View" is checked

If this action doesn't work, please contact the 100th CS Communications Focal Point at 238-3666 to open a trouble ticket in order to ensure your workstation is configured properly.

PASSPORT VISA APPTS

Appointment (30 min increments) are available every day from 0900-1400 and on Thurs walk-ins from 1300-1700.

NEED HELP? GET ASSISTANCE IN THE MPS:

Career Development Section

Phone: 238-5543

Selective Reenlistment Program (SRP)

Enlisted Extensions

Officer & Enlisted Promotions

Assignments Notifications

Permanent Change of Station (PCS)

Personnel Reliability Program (PRP)

Retirements / Separations

Formal Training Orders

Career Status Bonus (CSB)

Command Sponsorship

DEROS Options / Information

vMPF Assistance

Customer Support Section

Phone: 238-2858

Military Personnel In-processing

CAC Issue

ID Card Issue

DEERS Updates

Citizenship Information

Ration Cards

Leave Web Program

Basic Allowance for Subsistence (BAS)

Essential Station Messing (ESM)

Serviceman's Group Life Insurance (SGLI)

Family Serviceman's Group Life Ins (FSGLI)

Passports

VISAs

Force Management Section

Phone: 238-5295

Officer / Enlisted Classification Actions

AFSC & Duty Title Updates

Base EPR & OPR monitor

Duty Status Information

Permanent Change of Assignment (PCA)

Unfavorable Information File (UIF) Mgt

Control Rosters

AMJAM Requests

Base UPMR Monitor

Awards and Decorations Updates

Special Duty Application Pay (SDAP)

Assignments and PCS Orders

Did you know that PCS orders are not published automatically when you are selected for an assignment? There are actually many requirements and some documents that members must provide to the MPS Relocations section before PCS orders may be issued. Some examples of this may be: Family Member Medical and Dental clearance documentation (for overseas assignments and some stateside assignments), AF IMT 1172 (DEERS Printout) *with actual physical address and not PSC Box*, and an Assignment Selection Information printout from vMPF signed by your Commander approving your Projected Departure Date (PDD).

Contact the Career Development at 238-4169 for more information.

Planning Ahead for Your Passport Processing

Passport processing times may increase this summer due to the 2012 Olympics and Para-Olympics in London. The Embassy will be heavily involved with various aspects of the Olympics that will reduce the manpower provided and also limit our ability to process passport applications. The Embassy will have very limited availability of personnel to process applications this summer for passport issuance.

We recommend that everyone check their passport now and apply early if they are due to PCS or plan on travelling, and require new passports.

You can apply for a renewal of a passport up to 6 months prior to the passport's expiration date. Emergency situations do arise so the Embassy will do its best to accommodate those rare occasions.

Contact the Passport/VISA Office at DSN 238-2858 for more information.

DEERS Update Reminders

Each family member's eligibility record must be updated separately when any changes occur.

Any changes that impact you or your family (e.g., marriage, birth, divorce, death) need to be reported to DEERS so that eligibility can start or stop under DoD and Service guidance.

Changes in your physical address will need to be updated in the DEERS system at the Customer Service counter in the MPS or by visiting the website below and updating your address. If you update your information on the website below, the information will be sent to the DEERS system and the change will reflect in DEERS.

<https://www.dmdc.osd.mil/appj/address/login/SelectLogin.do>

If you are active duty and reenlist, separate, retire, or move, make sure your information gets updated in DEERS as soon as possible. If you do not, you and your family might experience a break in eligibility, which means a break in health care coverage.

OTHER PLACES TO GO FOR ASSISTANCE:

vMPF:

Hardship/Humanitarian/Separation Applications
Update Assignment Preference (Dream Sheet)
Correction of Military Records (BCMR)
Update/Correction of Personnel Data
Record of Emergency Data (vRED)
Various Assignment Applications
Enlisted Promotion Information
Accrual Travel Voucher Online
PCS Out-processing Checklist
Various Extension Requests
Correction of Decoration
Retirement Application
Citizen Application
Retraining
CJR status

AF Portal:

Air Force Personnel Center (AFPC) Website
Air Force Fitness Management System
AFPC Secure Application
New OPR/EPR forms
E-Pubs and Forms
IT E-learning
Leave Web
My Pay
vMPF
Personnel Records Display Application (PRDA)
Automated Records Mgt System (ARMS)
Assignment Management System (AMS)
Base Level Service Delivery Model (BLSDM)

MPS Contact Numbers

MPS Chief: 238-4160
MPS Superintendent:
238-4181
Customer Support:
238-2858 or 238-5289
Career Development:
238-5543 or 238-5314
Force Management:
238-5295 or 238-7227

MPS Hours of Operation:

Mon – Wed & Fri
0830-1530
Thurs 0830-1730

As soon as you reenlist, take your reenlistment paper to our Customer Service ID Card section, so your information can be updated before your previous enlistment expires rather than waiting for the paperwork to go through distribution.

Once you retire, you need to make sure DEERS reflects your change from active duty to retiree status.

Contact the Customer Service Section at 238-2479 for more information.

Concurrent Travel (CCTVL) Requests for Locations not Authorized Automatic CCTVL

Concurrent Travel (CCTVL) is the authorization of the overseas gaining installation commander to have dependent travel concurrently with the Airman. However, there are occasions where CONUS locations do not have automatic CCTVL (Example: Minot AFB). CCTVL is normally not automatic when there is lack of logistical support (billeting, housing, schools, etc). If a location is not listed on the automatic CCTVL listing, authorized travel for dependents will be dependent upon an approved request for CCTVL.

One location in particular that does not have automatic CCTVL is Incirlik AB, Turkey. Incirlik officials have seen an increase of families arriving in country without prior approval.

A listing of the automatic CCTVL is located on the AFPERS website at: https://gum-crm.csd.disa.mil/app/answers/detail/a_id/2451/kw/concurrent%20travel/p/8%2C11/r_id/100169

Contact Career Development at 238-4169 for more information.

DID YOU KNOW???

You can find the most current uniform guidance via the AFPC website? Visit <http://www.afpc.af.mil/dress/policy.asp> for the latest and greatest in uniform wear!

The AF Wounded Warrior is a great resource to keep up-to-date with benefits, entitlements, and resources available to those wounded in the line of duty. Please visit <http://www.woundedwarrior.af.mil> for more information.